

## Minutes of the Regular Board Meeting

Thermalito Water and Sewer District  
Minutes of the Regular Board Meeting  
January 21, 2025 – 2:00 pm

### 1. CALL TO ORDER

The meeting was called to order by President Hatley at 2:00 pm

#### 1.1 Flag Salute

President Koch led the flag salute.

#### 1.2 Roll Call

Present were President Hatley, Vice President Clark and Director Koch. Also present were Attorney McClure, Office Manager Padilla, Engineer Heindell and Manager Boucher. Directors Taggart and Wristen were absent.

### 2. PERSONS DESIRING TO ADDRESS THE BOARD

None

### 3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on December 17, 2024

3.2 Financial Statements – December 2024

3.3 Water Warrants – Check Number 21663-21724 Total \$417,771.90

Water LAIF Deposit - \$5,425.70

Sewer Warrants – Check Number 7679-7654 Total \$253,943.41

Sewer LAIF Deposit - \$17,574.30

Health Reimb Account – Check Number 3034-3037 Total \$1,012.54

3.4 Superintendent's Monthly Report of Maintenance and Operations and Solar Power Generation for December 2024

It was moved by Director Koch, seconded by Director Clark to approve the Consent Agenda. Motion carried.

### 4. ITEMS REMOVED FROM CONSENT AGENDA

None

### 5. GENERAL ADMINISTRATION BUSINESS

#### 5.1 President will Appoint the Administration Committee for the Calendar Year 2025

President Hatley appointed the following Administration Committee for the Calendar Year 2025.

#### COMMITTEE

Administration/Inter-departmental/  
Personnel

#### DIRECTORS

Hatley and Taggart

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Motion made by Director Hatley; seconded by Director Clark and unanimously carried to appoint Directors Hatley and Taggart to the Administration Committee for the Calendar Year 2025.

**5.2 Current Board Committees and Check Signers for 2025**

President Hatley mentioned that the Board Committees for the Calendar Year will be as follows:

Concow Committee	Koch & Clark
SC-OR Committee (July 1, 2024)	Koch & Clark
GSA Committee	Wristen
GSA Committee Alternate	Koch

President Hatley mentioned that the 2025 check signers will be:

<u>Staff Members</u>	<u>Board Members</u>
Jayne Boucher	Director Koch
Carolyn Padilla	Director Taggart
Christopher Heindell	Director Hatley
Ryan McIntosh	

Motion made by Director Hatley, seconded by Director Koch and unanimously carried to leave all board committees as is and to amend the check signers for the Board Members to include Director Hatley and to remove Director Wristen.

**6. WATER BUSINESS**

None

**7. ATTORNEY REPORT**

None

**8. SEWER BUSINESS**

**8.1 SC-OR Report**

Commissioner Koch reviewed over the December 17, 2024, Regular Meeting of the Sewerage Commission – Oroville Region.

**9. WYANDOTTE CREEK GSA**

None

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**10. MANAGER REPORT**

**Sewer Issues:** Manager Boucher mentioned that the property owner at 731 Colusa Avenue has had drainage issues over the past year. It was found that when the ETL was installed, the existing sewer line was hooked up to the old lateral which tied to the old main. Staff made repairs to the line and District will reimburse property owner for drainage products purchased in the past year.

**Concow Sediment Removal RFP:** Engineer Heindell mentioned that due to the holidays, the proposal deadline has been moved to February 7<sup>th</sup> so that all bids can be submitted at the February Board meeting. Jacobs Engineering, one of the prospected bidders, will not be submitting a bid as they are unable to dedicate themselves to the project.

**11. HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

None

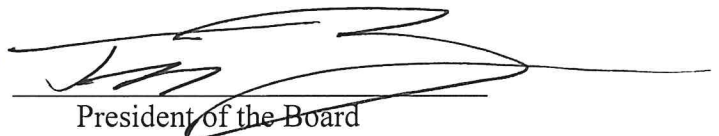
**12. BOARD AND STAFF COMMENTS**

Everyone enjoyed the Winter Party.

**13. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 2:16 pm.

  
Secretary of the Board

  
President of the Board