

Minutes of the Regular Board Meeting

Thermalito Water and Sewer District
Minutes of the Regular Board Meeting
December 17, 2024 – 2:00 pm

1. CALL TO ORDER

The meeting was called to order by President Koch at 2:00 pm

1.1 Flag Salute

President Koch led the flag salute.

1.2 Roll Call

Present were President Koch, Directors Wristen and Clark. Also present were Attorney McClure, Engineer Heindell and Manager Boucher. Director Taggart joined the meeting at 2:11pm. Office Manager Padilla and Vice President Hatley were absent.

2. PERSONS DESIRING TO ADDRESS THE BOARD

None

3. CONSENT AGENDA

3.1 Minutes of the Regular Board Meeting held on November 19, 2024

3.2 Financial Statements – November 2024

3.3 Water Warrants – Check Number 21611-21662 Total \$324,070.41

Water LAIF Deposit - \$5,425.70

Water LAIF Withdrawal - \$10,000.00

Sewer Warrants – Check Number 7643-7648 Total \$38635.43

Sewer LAIF Deposit - \$17,574.30

Health Reimb Account – Check Number 3032-3033 Total \$448.05

3.4 Superintendent's Monthly Report of Maintenance and Operations and Solar Power Generation for November 2024

It was moved by Director Wristen, seconded by Director Clark to approve the Consent Agenda. Motion carried.

4. ITEMS REMOVED FROM CONSENT AGENDA

None

5. GENERAL ADMINISTRATION BUSINESS

5.1 Election of Officers

Nominations for President were opened. Director Koch nominated Director Hatley, seconded by Director Clark. With no more nominations being made, nominations were closed by Director Koch. Motion was unanimously carried.

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Nominations for Vice President were opened. Director Wristen nominated Director Clark, seconded by Director Koch. With no more nominations being made, nominations were closed by Director Koch. Motion was unanimously carried.

5.2 Health Reimbursement Arrangement Account – Resolution 06-24

Manager Boucher informed the Board that each year, the District deposits the sum of \$3,000.00 for each of its employees into a Health Reimbursement Arrangement account to reimburse for any outstanding medical, dental or vision expenses. Manager Boucher requested that a Health Reimbursement Arrangement Account for each of its employees in the amount of \$3,000.00 be set up for the Calendar Year 2025. Motion made by Director Clark, seconded by Director Koch and unanimously carried to adopt Resolution 06-24; Maintaining Health Insurance Coverage for Calendar Year 2025. Roll call taken.

6. WATER BUSINESS

6.1 Aluminum Sulfate Cost Comparison

Manager Boucher presented a cost comparison for the delivery of aluminum sulfate. It showed that for FY23/24, the total cost was \$26,999.44 and for FY24/25 the cost to date is 33,346.62 which shows a 19% increase. Staff is proposing to install a 2,500-gallon storage tank in the amount of \$10,080.37 so that the District would only need to receive two tanker loads a year of the aluminum sulfate for a total cost of \$8,837.07 which is approximately a 73% savings. Motion made by Director Koch, seconded by Director Wristen and unanimously carried to approve the installation of the 2500-gallon storage tank.

6.2 Concow Sediment Removal Request for Proposals

Engineer Heindell mentioned that the finalized Request for Proposal prepared by Anchor QA has been completed. He mentioned that towards the end of the document, they have included what the contract requirements will be for the RFP. It was mentioned that the first portion of this project will be funded by the reward that was received from the PG&E Campfire Claim. Depending upon how this RFP comes out, the alternatives analysis and how much sediment there is to remove and where we are going to put it is when we will really have to sit down and figure out how much we can afford to remove and how we are going to best reach our goal. Once the RFP is approved by the Board, it will be sent out to prospective bidders. Motion made by Director Clark, seconded by Director Taggart and unanimously approved to move forward with the Concow Sediment Removal Request for Proposals.

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7. ATTORNEY REPORT

General Counsel McClure has spoken with the General Counsel for SC-OR on the sharing of information that Directors receive who are the SC-OR representatives. He mentioned that there is a specific Brown Act section that specifically addresses this issue. It states that a member on a JPA that represents another member entity, are allowed to share closed session information if there is a policy adopted by the JPA to address that specific issue. He mentioned that he has never seen a JPA actually adopt that policy, but it was mentioned to the SC-OR General Counsel that it might be something for SC-OR to consider and that they may want to adopt that policy, that would be for SC-OR's Board of Directors to do and to decide.

8. SEWER BUSINESS

8.1 SC-OR Report

Commissioner Clark reviewed over the November 20, 2024, Regular Meeting of the Sewerage Commission – Oroville Region.

8.2 Golden Feather Mobile Home Park Wastewater Consolidation Agreements

Engineer Heindell reported that included in the Board packet is a Grant Agreement between the State Water Resources Control Board for the CWSRF funding to pay for the initial planning and permitting phase of the Golden Feather Mobile Home Park Wastewater Consolidation Project. He mentioned that we currently have an approved plan of study through the State Water Resources Control Board in the amount of \$1.58 million. This would complete the project engineering report assessment of existing condition, plans and specifications of environmental documents and permitting the financial assistance application for construction and project administration. He mentioned that this grant also covers the cost of connection fees to the Districts system.

Also included was a draft MOU that would go to the Golden Feather Mobile Home Park. It states that they are willing to work with the District in allowing access and review of documentation. There is also language in there that it is not going to be applicable to this planning phase, but it will become a discussion in the construction phase that, if the District incurs costs not covered by the grant, Golden Feather Mobile Home Park will need to pick up those cost. Consensus of the Board is for staff to move forward in executing both documents.

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9. **WYANDOTTE CREEK GSA**

9.1 **Wyandotte Creek GSA Report**

Engineer Heindell reported that at a special meeting that was held last Thursday, the SGMA Board elected to take the approximate \$787,000 funds and reallocate those funds to three major components of the already approved project. 1) The Regional Conjunctive Use Project; 2) Additional wells and stream monitoring gauges and 3) Fund a new fee study for the GSA.

10. **MANAGER REPORT**

Winter Party: Just a reminder that the Winter Party will be held at the Feather Falls Casino on Friday, January 17th. Invites will be sent out on December 30th.

Plumas Avenue School Pipeline Replacement Project: Engineer Heindell mentioned that the project will be starting up next week.

Concow Recreation: Manager Boucher mentioned that he met with the General Manager from the Paradise Park and Recreation District on November 21st to discuss plans for mapping out a trail that would go around Lake Concow and link into Crane Memorial Park. Also, the possibility of kayaking was mentioned. He mentioned that a more comprehensive report will be brought back to the February Board Meeting.

11. **HEARING OF INDIVIDUALS ON NON-AGENDA ITEMS**

None

12. **BOARD AND STAFF COMMENTS**

The Board wished everyone a Merry Christmas and a Happy New Year.
Happy Anniversary to Director Koch.
Happy Birthday to Manager Boucher and Engineer Heindell.

At 3:03 pm the meeting recessed to go into Closed Session and reconvened at 3:22 pm.

13. **CLOSED SESSION**

President Koch reported that the Board heard from legal counsel and staff regarding one item and no action was taken.

14. **PASSING OF THE GAVEL**

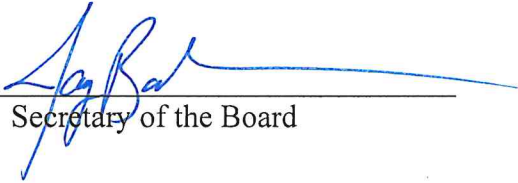
President Koch passed the gavel to Trevor Hatley (absent), the newly elected President for the January 2025 meeting.

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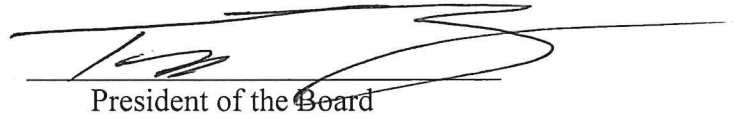
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15. **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 3:23 pm.



Secretary of the Board



President of the Board